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## EXTRAORDINARY

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### NOTIFICATION

**No.F.22018/1/2020-HM(ILP)Pt, the 17<sup>th</sup> October, 2024:**

Consequent to the launch of Phase I of Revised Online ILP Portal in the website <https://ilp.mizoram.gov.in> vide Notification NO. F. 22018/1/2020-HM(ILP)/Pt dated 23.01.2023, the Competent Authority is pleased to launch Phase II of the Revised Online ILP Portal with effect from 01.11.2024 for providing the following public services by the Deputy Commissioners through fully online mode:

- (a) Regular ILP with 6 months validity under Para 3(1) of Guidelines for the Enforcement of the Inner Line Regulation in Mizoram notified vide No. F.22016/5/2011-HMP dated 13.08.2014.
  - (b) 2 years validity ILP under Para 11, 12 and 13 of Guidelines for the Enforcement of the Inner Line Regulation in Mizoram notified vide No. F.22016/5/2011-HMP dated 13.08.2014.
2. All applications for fresh or renewal of Regular ILP with 6 months validity and 2 years ILP shall henceforth, be submitted through online mode from the effective date mentioned above.

### **3. APPLICATION PROCESS**

- (1) The applications are to be submitted only by the Sponsors of the Non- Indigenous persons by first registering themselves through the portal.
- (2) In the case of non indigenous persons to whom Temporary ILPs are issued through offline mode, the sponsors shall enter details of the non indigenous persons manually in the portal for submitting application for Regular ILP. A copy of the Temporary ILP issued through manual mode is mandatory to be uploaded.
- (3) However, in the case of non indigenous persons to whom Temporary ILPs are issues through online mode, the sponsors can retrieve the existing data by entering details of the Temporary ILP. Correction or changes, if any, can be made at the time of filling the application forms online.
- (4) All necessary documents to support the applications for Regular ILP with 6 months validity or 2 years validity ILP are to be uploaded during submission of online applications.

### **4. PAYMENT PROCESS**

- (1) On approval of the ILP applications, the applicants will receive an SMS wherein the reference number will be mentioned.
- (2) On payment of the prescribed ILP fees through the payment gateway in the portal, the applicant can download the ILP.
- (3) The prescribed ILP fees and Security Deposits are clubbed together in new portal. Hence, they are to be paid together in one payment.

- (4) All payments shall be credited into a single bank account operated by Home Department. Home Department shall generate a report on the amount of fees collected by the Deputy Commissioners during the previous month at the beginning of every month and shall remit the amount collected to the respective Deputy Commissioners through a mode to be decided by the Government.
- (5) Refund of Security Deposits to the sponsors on expiry or surrender of ILPs are to be made by the Office of the Deputy Commissioners through a mode to be decided by each office.

#### **4. APPROVAL PROCESS**

- (1) The Deputy Commissioners shall ensure that the forms filled up by the sponsors are in order and that all relevant documents to proof the identity of the sponsor and sponsored and other supporting documents are enclosed.
- (2) Special care should be taken to ensure that the EPIC number of the sponsors are in order.
- (3) They are authorized to reject incomplete/ fraudulent/ applications without supporting documents or reject applications for want of additional documents to support such applications.
- (4) Even though physical appearance of the sponsors and the sponsored non indigenous person is not mandatory in the new system, the Deputy Commissioners are authorized to verify the applications through phone call, video call or insist physical appearance of the sponsors and sponsored non indigenous person in case of suspicious applications or any other reason.
- (5) Regular ILPs with 6 months validity are to be verified in a two stage process by the Office of the Deputy Commissioners. The Office of the Deputy Commissioners shall appoint verifying authority and approving authority to approve the applications. The Deputy Commissioners or any officer authorized by the Deputy Commissioners may be appointed as the approving authority.
- (6) 2 years validity ILPs are to be verified by the Office of the Deputy Commissioners and forwarded to Home Department for final approval. The Office of the Deputy Commissioners shall ensure that the applications are in order and all relevant documents are enclosed before forwarding the applications to Home Department.
- (7) The Deputy Commissioners are requested to make necessary arrangement for facilitation of applicants who appeared in person in their office for submission of applications during the transition phase to the new system so as to avoid public inconvenience.

#### **5. DUTY OF ILP HOLDERS**

- (1) It is not mandatory to take a physical copy of the ILP issued through online mode.
- (2) The ILP holder should always keep in his possession, either a physical copy or a soft copy of the ILP in his mobile phone.

#### **6. ILP VERIFICATION**

- (1) The new system designates Police personnel as Enforcers of ILPs and introduces features for verification of the validity I genuineness of ILPs issued through the portal by using the mobile application - ILP Mizoram available in Playstore for android and App Store for Apple.
- (2) The genuineness of ILPs issued through online mode shall be verified by scanning the QR Codes on the top of the ILP using the mobile application.

#### **7. EXIT SCANNING**

- (1) Exit scanning of ILP holders is introduced in the new system. The Enforces, i.e. Police Personnel on duty at the Exit Points of the State including Lengpui Airport shall scan the QR Codes in the ILPs on the exit of the ILP holders from the State.

- (2) Failure to scan ILPs on the exit of the ILP holders from the State will result in locking of ILP holder in the Sponsors account which will reduce the maximum number of non indigenous persons that can be sponsored.
- (3) The Deputy Commissioners are authorized to unlock such ILP holders after due verification on submission of application and physical appearance by the sponsors at the office of the concerned Deputy Commissioners.
- (4) The mobile application support features for offline scanning of exit of ILP holders which can be synced later on the resumption of internet connectivity.
- (5) The District Administration shall arrange equipment for the exit scanning of IL P holders within their jurisdiction except in the case of Lengpui Airport where the equipment will be arranged from Office of SP, Security, Aizawl.

#### **8. VALIDITY OF EXISTING ILPS**

Consequent to the launch of Phase II of the Online ILP Portal, all ILPs issued through offline mode prior to its launch shall remain valid till the validity mentioned in the ILPs or till it is revoked/cancelled by the competent authority whichever is earlier.

**Vanlalmawia**  
Secretary to the Government of Mizoram  
Home Department.